



January 17, 2012

Dear Potential Holy Spirit Catholic School Family,

Thank you for considering Holy Spirit Catholic School to assist you in the education of your child. Holy Spirit School is dedicated to developing the whole child by providing a quality Catholic education in a safe and caring environment for all of our students in Preschool through Eighth Grade.

Because of our dedicated faculty and high level of parent involvement, our students benefit from various learning experiences and programs including physical education, art, music, and field trips. A few highlights of our campus include our Preschool, the Science Lab, media learning with MacBooks and iPads, shaded outdoor seating for student lunch area, a new roof on our gym, and new tile throughout the main campus. We hope that you will browse our website to see what else our school offers our student community.

Holy Spirit School is a part of the Holy Spirit parish and gives consideration to families wishing to enroll their child in this order:

- Priority 1: Children who have siblings already attending Holy Spirit Catholic School.
- Priority 2: Children of Holy Spirit Parishioners who are attending Holy Spirit Preschool.
- Priority 3: Students whose families share their time, talent and treasure by being registered parishioners, attending Mass and making donations regularly, being actively involved in parish ministries, and whose registration forms are submitted by the required dates.
- Priority 4: Transferring Catholic School students whose families register in the parish and become active parishioners.
- Priority 5: Catholic students from outside the parish who will support the school.
- Priority 6: Students who by their behavior and attitude demonstrate an acceptance of the Holy Spirit Catholic School mission and philosophy.

All students need to submit a completed Application form and a completed Parish Activities form.

- Kindergarten applicants need the Kindergarten Info sheet filled out by the preschool teacher.
- First Grade applicants need the First Grade Info sheet filled out by the Kindergarten teacher.
- Applications for Grades 2-8 will need a letter of recommendation from the child's former teacher.

All forms must be filled out completely and returned to the school. There is a \$20.00 application-processing fee. All applications will be sent to the parish office for verification before screening is scheduled. ***All applications must be submitted no later than February 24th.*** Kindergarten testing will be in March and other grades with available spaces will also be tested at a later time.

Admission to Kindergarten will be determined by two factors following the determination of priority status listed above:

1. The applicant must be five years of age by September 1st of the academic year that they are seeking admission. Holy Spirit School has made it our policy to use the September 1st cut-off, as have many schools. The State of California will soon be using this September 1st cut-off date.
2. The applicant (student) must demonstrate age-appropriate developmental maturity as determined by the Kindergarten teacher.

You will be notified by mail to inform you that either you child has been scheduled for screening or your child has been placed on a waiting list due to insufficient space.

Thank you for your interest in Holy Spirit Catholic School. We, the staff of Holy Spirit School, look forward to working with you in the months and years to come.

Blessings and prayers,

Susan C. Buchanan
Principal

Holy Spirit School
3930 Parish Avenue
Fremont, CA 94536
(510) 793-3553

APPLICATION FEE \$20.00 – Fee to be paid when application is returned to the school office.

HOLY SPIRIT SCHOOL
3930 Parish Avenue
Fremont, CA 94536
510-793-3553

PLEASE PRINT

DATE _____

CATHOLIC _____
NON-CATHOLIC _____

GRADE ____ in 2012-2013

FAMILY NAME _____

Male ____ Female ____

AGE AS OF SEPTEMBER 1ST (yrs) (months)

Child's Name (Last) (First) (Middle)

Address City Zip

Home Phone

Place of Birth _____

Cell Phone

Family Email Address

Local School District _____ Nearest Public School _____

Please indicate the Sunday envelope number from Holy Spirit Church. _____

Please indicate the Mass you regularly attend on the weekend. _____

School previously attended

Name of Teacher

Grades(s) attended

Date of Baptism (attach copy)

Place of Baptism (attach copy)

Date of First Communion

Place of First Communion

Siblings
Name

Birth date
Month & Year

Attending Holy Spirit

Applying to Holy Spirit

yes () no ()

yes () no ()

yes () no ()

yes () no ()

yes () no ()

yes () no ()

Father/Guardian's Name _____ Religion _____

Father's Address _____ Place of Birth _____

Place of Employment _____ Position held: _____

Work Telephone # _____ U.S. Citizen Yes () No ()

Work Address _____

Mother/Guardian's Name _____ Religion _____

Mother Maiden Name _____

Mother's Address _____ Place of Birth _____

Place of Employment _____ Position held: _____

Work Telephone # _____ U.S. Citizen Yes () No ()

Work Address _____

Marital status: Married ____ Single parent ____ Separated ____ Divorced ____
Widowed ____

(If applicable) Give us details regarding child/ren custody arrangements.

Circle One: Asian African American Native American Pacific Islander

White/Caucasian Multi-Racial

Hispanic: Yes ____ No ____

***Grade K** WHEN SUBMITTING THIS APPLICATION INCLUDE: A copy of the students' BIRTH CERTIFICATE, BAPTISMAL CERTIFICATE & Preschool evaluation form.

***Grade 1-8** WHEN SUBMITTING THIS APPLICATION INCLUDE: A copy of the students' BIRTH CERTIFICATE, BAPTISMAL CERTIFICATE & recent report card and a Letter of Recommendation.
(From previous teacher, principal or pastor)

FIRST GRADE ADMISSION INFORMATION—TEACHER'S RATING

(To Be Completed by the Kindergarten Teacher)

Student's Name _____

Date _____

Teacher _____

PURPOSE: As a kindergarten teacher you may have pertinent data that can be helpful in determining program placement and planning for the student listed above. You can supply this data by responding to the items listed below.

DIRECTIONS: Read each item and check the column on the right that best applies to this student.

- Can this student tell others his or her*
1. first and last name?
 2. age?
 3. street address (if applicable)?
 4. birthdate?
 5. telephone number (if applicable)?

	No	Uncertain	Yes
Personal/ Speech			

Does this student

6. recognize (by naming) five colors?
7. recognize (by naming) ten colors?
8. count by rote to ten?
9. count by rote to twenty?
10. recite the alphabet?
11. recognize all numerals to ten?
12. recognize all numerals to twenty?
13. recognize all lower case letters?
14. recognize all upper case letters?
15. comprehend pictures in books depicting action and stories read to him or her?
16. show an interest in books and desire to read?
17. recognize five or more words other than his or her name?
18. copy a circle, a plus sign, and a square?
19. write his or her first and last name?
20. write numerals in sequence to five?
21. draw a picture of a person with ten recognizable body parts?
22. stay within the lines when coloring a picture with crayons?
23. use scissors to cut paper?
24. successfully perform art and craft projects appropriate for age?
25. assemble puzzles appropriate for age?

	No	Uncertain	Yes
Beginning Academic Skills			
Visual and Fine Motor Skills			

- Does this student consistently*
26. use the same hand as the preferred hand?
 27. discriminate between his or her right and left hand?
 28. follow the pattern of working left to right and top to bottom when appropriate?

	No	Uncertain	Yes
Dominance/ Laterality			

Does this student

29. dress himself or herself?
30. button his or her clothing?
31. totally care for toileting needs?
32. tie his or her shoes?
33. know which shoe goes on which foot?
34. usually take care of personal items?
35. greet others in an appropriate manner?
36. usually share and take turns willingly?
37. usually play well with two or more children?
38. willingly and cooperatively participate in a small group activity or game?
39. show concern for using materials and equipment safely and appropriately?
40. willingly engage in a new activity?
41. usually make an effort to solve problems before seeking help from others?
42. usually continue an activity without constant attention and encouragement?
43. continue a task until completed or it is the appropriate time to stop?
44. usually accept limits set by an adult?
45. usually reflect a happy disposition?
46. express needs and requests verbally rather than by inappropriate means?
47. have speech that is understandable?
48. speak in sentences of four or more words?
49. appear to have good physical health and stamina?
50. appear to be free of handicaps or problems that might cause a need for special services?

	No	Uncertain	Yes
Self-help Skills			
Social Skills			
Emotional/ Self-reliance			
Speech			
Health/ Physical			

*Please explain any handicaps or problems on the back of this form.

PARISH ACTIVITIES FORM

Please indicate by a check mark, the Parish programs **you are presently involved in:**

- 1. _____ **Faith Formation Teacher**
- 2. _____ **Choir**
- 3. _____ **Children’s Liturgy of the Word**
- 4. _____ **Eucharistic Minister, Lector, Hospitality**
- 5. _____ **CYO**
- 6. _____ **Festival Committee**
- 7. _____ **Filipino Society**
- 8. _____ **Italian Social Group**
- 9. _____ **Knights of Columbus**
- 10. _____ **Liturgy Committee**
- 11. _____ **Parish Council**
- 12. _____ **RCIA**
- 13. _____ **St. Vincent de Paul**
- 14. _____ **Scouts (Boys or Girls)**
- 15. _____ **Share Christmas**
- 16. _____ **Welcome Committee**
- 17. _____ **Other – Parish Involvement**

- 18. _____ **Other – School Involvement**

HOLY SPIRIT SCHOOL
TUITION RATES
SCHOOL YEAR 2011-2012*

	Yearly Rate	Monthly Rate
ONE CHILD	\$5,320.00 OR	\$532.00 FOR 10 MONTHS
TWO CHILDREN	\$9,050.00 OR	\$905.00 FOR 10 MONTHS
THREE CHILDREN	\$11,650.00 OR	\$1,165.00 FOR 10 MONTHS
FOUR CHILDREN	\$13,200.00 OR	\$1,320.00 FOR 10 MONTHS
FIVE CHILDREN	\$13,300.00 OR	\$1,330.00 FOR 10 MONTHS

YEARLY REGISTRATION FEE

Per Child Rate: \$300.00

YEARLY TECHNOLOGY FEE

Per Child Rate: \$100.00

REGISTRATION AND TUITION FEES ARE NON-REFUNDABLE.

*Tuition Rates for 2012-2013 school year are yet to be determined.